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**Program Enhancement Plan
Out-of-Home Care Committee Meeting Agenda**
Pyle Center
702 Langdon Street, Rm. 235
9:00 am – 3:00 pm

September 22, 2005

I.	Welcome and Introductions Bill Orth, Sauk County	9:00 – 9:15 am
II.	Workgroup breakout sessions <ul style="list-style-type: none">• Permanency Planning and Birth Family Involvement will meet jointly from 9:15 – 10:15 to discuss the development of a Trial Home Visit policy (C.1.b.1).• Services to Foster Families and Permanency Planning will meet jointly from 11:30 – 12:15 to discuss support plans for foster parents (K.1.a.4) and continued work on foster parent participation in legal proceedings (Action Step P).• Workgroups should review and discuss comments posted to the Bulletin Board regarding their respective assignments.	9:15 – 12:15 pm
IV.	Lunch	12:15 – 1:00 pm
V.	Discussion of E.3.1) Propose the elimination of the limit of 6 children in a foster home to allow placement of sibling groups.	1:00 – 2:00 p.m.
VI.	Workgroup updates	2:00 – 2:45 pm
VII.	Next meeting planning <ul style="list-style-type: none">• October 27, 2005 at the Pyle Center (end of Quarter 4)	2:45 – 3:00 pm

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Workgroup Tasks for Quarter 4

Permanency Planning

- D.3. Informational materials for perm plan reviewers. Survey of current use of perm plan review panels and development of pamphlet are currently underway. *Survey was entered into online format and is being edited. Brochure was posted to the Bulletin Board on 9-08-05 and comments will be reviewed.*
- P.3. Conduct survey about foster parent involvement/input in court proceedings (with SFF) – *Workgroups determined that we already know the status of foster parent involvement and will proceed with recommendations in PEP without an additional survey.*
- C.1.b.1)-2) Draft a trial home visit policy (with BFI). *In development.*
- C.1.c.1) Develop other program responses to address factors contributing to re-entry into care. *Waiting for data analysis.*
- C.2.b. Determine best response to placement instability.
- K.1.a.4) Develop requirement for developing support plans for foster parents by numbered memo and later HFS 44. *In development.*

Birth Family Involvement

- E.1.a. Issue policy/guidance for clearly documenting efforts and reasons for not placing siblings together when placement as a group is not possible. *Policy was posted to the Bulletin Board on 9-08-05, and workgroup will discuss comments received.*
- H.4. Conduct survey of tribes and counties in terms of the utilization of relatives as placement resources. This item will be distributed as soon as the BPP Director gives final approval. *Survey was entered into online program and is being edited.*
- C.1.b.1)-2) Draft a trial home visit policy (with BFI). *In development.*
- I.1. ID policies impacting the involvement of noncustodial parents and their relatives (due Q6).
- Additional work tasks
H.1. Family Member Engagement

Services to Foster Families

- K.1.a.3) Make recommendations for meeting the needs of foster parents for services and supports. *Policy was posted to the Bulletin Board on 9-08-05 and comments will be reviewed.*
- E.3.1) Propose the elimination of the limit of 6 kids in a foster home. *In discussion.*
- K.1.a.4) Develop requirement for developing support plans for foster parents by numbered memo and later HFS 44. (with PP) *See Permanency Planning update above.*
- K.2.a. Develop an instrument to assess foster children's need to provide better information to foster parents. *In development – seeking additional clarification from DCFS.*